

RYHILL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council meeting
held on Tuesday 9th May 2023

Present: Councillor C D Bashforth (Chair)
Councillor(s) - A Atherton, B Burnage, L Booth, R Caley, K Fretwell, A Morley, T Staves.

1.0 APOLOGIES FOR ABSENCE

Councillor G Booth - recovering from surgery
District Councillor U Ali - prior engagement

2.0 DECLARATIONS OF INTEREST

There were no declarations of interest

3.0 ELECTION OF CHAIR

The chair handed the meeting over to the Clerk to conduct the election. Councillor Bashforth was moved by Councillors A Atherton seconded by T Staves, there were no further nominations. All members present indicated their agreement.

Resolved: that Councillor Bashforth is elected chair for the coming year. Councillor Bashforth took the Chair.

4.0 ELECTION OF DEPUTY CHAIR

The Chair called for nominations, Councillor Burnage was moved by Councillors L Booth and seconded by K Fretwell, there were no further nominations, all members present indicated their agreement.

Resolved: that Councillor Burnage is elected deputy chair for the coming year.

5.0 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

Allotments Working Party	5	Cllrs Atherton, Bashforth, G Booth, Burnage & Morley
Allotment Site Contacts	2	Cllrs G Booth & Morley
Highways, Environment	3	Cllrs Atherton, Caley & Fretwell
Litter Cart	1	Cllr Caley
Newsletter	1	Cllr Bashforth
Rycroft Leisure	1	Cllr L Booth
Rycroft Trading	1	Cllr T Staves
Ryhill PC Planning Committee	5	Cllrs Atherton, Bashforth, G Booth, L Booth & Burnage
WMDC Liaison	2	Cllrs Burnage & Morley
YLCA	2	Cllr sBurnage & Fretwell
Special Events Working Party	3	Cllrs Atherton, Fretwell & Morley
Website Committee	4	Cllrs Bashforth, L Booth, Fretwell & Morley

Resolved: that the above appointments are approved.

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6.0 TO RE-AFFIRM GENERAL POWER OF COMPETENCE ELIGIBILITY

Following the Town & Parish Council elections 4th May 2023, all Councillors were elected, this means that the Parish Council can now re-affirm the Power of Competence and legal capability of the council.

7.0 CHAIRS AND DEPUTY CHAIRS ALLOWANCE (LGA 1972, S15 (5))

As in previous years a sum of £300 was agreed as the chair and deputy chairs allowance.

8.0 MEMBERS TELEPHONE ALLOWANCES 2023/24

Members agree a sum of £40 telephone allowance to be paid in two installments of £20 through the year.

Resolved: that an annual allowance of £40 is paid to members in two installments.

9.0 COUNCIL MEETINGS 2023/24 - DATES TIMES AND VENUE

Resolved: that meetings of the Parish Council are held on the second Tuesday each month, commencing at 6pm in St Pauls Chapel, Chapel Street, Ryhill with the exception of August. It was also agreed that in very extreme circumstances ZOOM meetings are called.

10.0 TO SIGN ACCEPTANCE OF OFFICE FORMS AND DECLARATIONS OF INTEREST FORMS.

Both acceptance and declarations of interest forms were signed and witnessed and collected by the Chair for submission.

Resolved: that the Chair visits Cllr G Booth to enable her to sign her forms so all the forms can be submitted together.

11.0 TO APPROVE STANDING ORDERS FOR 2023/24

Resolved: that the standing orders have been read and all members approve them.

12.0 TO APPROVE FINANCIAL REGULATIONS FOR 2023/24

Resolved: that the financial regulations have been read and all members approve them.

13.0 TO APPROVE ANNUAL RISK ASSESSMENT FOR 2023/24

Resolved: that the risk assessment has been read and all members approve them.

14.0 TO APPROVE INTERNAL AUDITOR FOR 2023/24

Resolved: that the internal auditors for 2023/24 are approved.

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15.0 TO APPROVE ANNUAL ACCOUNTS FOR 2022/23

Resolved: that the annual accounts for 2022/23 are approved.

16.0 TO APPROVE THE LATEST MODEL CODE OF CONDUCT

Resolved: that the latest model code of conduct is approved.

Signed _____ Date _____