

RYHILL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 12th September 2023

Present:	Councillors	C D Bashforth (Chair), B Burnage, G Booth, R Caley, K Fretwell, A Morley and T Staves
	Clerk	C Greaves
	District Councillors	U Ali

MINUTES

1.0 APOLOGIES FOR ABSENCE

Cllrs A Atherton and L Booth had a prior engagement.

District Cllr M Cummings had a prior engagement but submitted a written update.

2.0 DECLARATIONS OF INTEREST

Cllrs B Burnage and G Booth in respect of the Parish Caretaker.

3.0 TO APPROVE THE MINUTES OF THE MEETING 11 JULY 2023

Approved

4.0 MATTERS ARISING

None

5.0 DISTRICT COUNCILLOR UPDATES (FOR INFORMATION ONLY)

Cllr Usman Ali provided a verbal update on motorbike issues in the area, repairs to the footpath and removal of rubbish at Sunny Bank, and parking issues at Mill Lane.

Cllr M Cummings provided a written update. Winn View was scheduled for demolition by WDH and will be replaced with 18 bungalows, the directional sign on the Beachill to Nostell Lane bridle path is now in place, the hi-vis signage, lighting and road painting works for the Church Lane crossroads remain to be completed, and the condition of all VAS around the district are to be inspected. The proposal for a flashing school sign on Cow Lane must wait until this work is completed.

6.0 SAFE SCHEME

6.1 Update - Cllr C Bashforth (Chair) has added the details onto the website.
Noted

6.2 Billing - that the council will move to an annual payment system and will pay £6,000 on account in the next 7 days.
Approved

7.0 TO RECEIVE ITEMS OF CORRESPONDENCE

- 7.1 Testing of Defib unit** – the unit needs to be returned for a software upgrade.
Resolved - The Clerk and Cllr G Booth will contact the supplier.
- 7.2 YAA grant request** – the council supports the work of YAA and some members noted that they had been involved in local fundraising efforts for YAA and that they will continue to do so, but that no grant would be made.
Resolved – The Clerk will inform YAA.
- 7.3 Hanging baskets brackets** – WMDC via Amey and First Impressions have stated that the existing brackets must be updated. First Impressions can do this at a cost of £1,876.80 for the 23 brackets.
Resolved – The council approved the works subject to the Clerk contacting First Impressions to clarify the expected life of the new brackets and any options.
- 7.4 Resident inspection of accounts** – It was noted that 2 residents had asked to inspect the 2022/23 accounts.
Noted – No follow up actions are needed.

8.0 ALLOTMENT MATTERS – REPLACEMENT OF GATE TO SUNNYBANK

A quote for the replacement of the gate has been received for the sum of £1,180 to include a £500 deposit (see also 11.2).

Approved – The £500 deposit will be paid in next 7 days.

9.0 HIGHWAY ISSUES – CHURCH LANE

See 5 above.

10.0 RYCROFT LEISURE – TRADING / LEISURE

- 10.1 Trading** - the next meeting is on 21/09/23, Cllr T Staves will attend.
Noted

- 10.2 Leisure** - the next meeting is on 21/09/23, Cllr L Booth will attend.
Noted

11.0 RYHILL PARK AND THE STRAY

- 11.1 Planting update** – WMDC will undertake scrub-busting and in November the trees provided by the Woodland Trust will be planted.
Noted
- 11.2 Damage to the fence at The Stray** – a quote for repairs to the fence panel has been received for the sum of £100.
Approved

12.0 CHRISTMAS PROVISION

12.1 Tree and lights - Cllr G Booth will work out what needs to be ordered.
Approved

12.2 Lamp post features – These have now been ordered.
Noted

13.0 PLANTER ADOPTION BY RESIDENT

The residents at 1 Nostell Lane have started to tend to the planter outside their property. The Clerk has written to the residents outlining the financial support available but there has been no reply.

Noted

14.0 REMEMBRANCE AREA ST PAUL'S METHODIST CHURCH

Cllr G Booth obtained a quote for £365 inc VAT from Terry Bingham to fill in the area using Yorkshire stone.

Resolved: The council want Terry Bingham to proceed with the work. Cllr G Booth will inform him to do so and will also monitor the progress of the work.

15.0 AGAR AND EXTERNAL AUDITOR REPORTS

15.1 2021/2022 final report as amended – this has been amended, and as directed by the External Auditor, it is now on the website along with the returns for the past 5 years.
Noted

15.2 2022/2023 submitted report update – the report has been sent to the External Auditor for approval.
Noted

16.0 DAMAGE TO RYHILL SIGN ON NOSTELL LANE – LETTER OF THANKS

The Chair expressed her thanks to Cllr A Atherton for undertaking the repair work and for saving residents the expense. The Clerk has written to Cllr A Atherton on behalf of the council expressing their thanks for his hard work.

Noted

17.0 ACCOUNTS PAYABLE

The Clerk presented the accounts payable for 12th July 2023 to 9th October 2023

Resolved: That the accounts payable be approved and that payments be made.

18.0 REVIEW OF BANKING ARRANGEMENTS

18.1 Barclays Bank – The changes to the mandates have not yet been completed and the Clerk will continue to chase this. The Chair has written a letter of complaint over the administration of the changes and the delays and difficulties that have been encountered.

Noted

18.2 Internet Banking – The council would like to look at alternative banking arrangements that would enable them to move from dual-signed cheques to online and digital banking.

Resolved: The Clerk will investigate online banking options suitable for a parish council, consult other councils as to their banking arrangements, and will report back to the council at the October meeting.

19.0 ITEMS FOR THE NEXT AGENDA

Standing agenda items 1 to 11

Update on Christmas provision (Cllr G Booth / Cllr C Bashforth)

Update on the Remembrance Area maintenance (Cllr G Booth)

Update on AGAR 22/23 (Clerk)

Accounts payable (Clerk)

Update on Banking changes and options (Clerk)

20.0 DATE TIME & VENUE OF THE NEXT MEETING

10th October 2023 6pm at St Paul's Methodist Church, Chapel Street, Ryhill.

C R Greaves

Charles Greaves
Clerk to the Council



Signed as a true record

10 October 2023

Date

RYHILL PARISH COUNCIL

12th September 2023

ACCOUNTS PAYABLE 12th July – 9th October 2023

Payee	Description	Date	Amount £	VAT	Ref	Authorised	Authorised	Paid
HMRC PAYE	Income Tax – Q1 and Q2 balance	17/07/23	337.06	-	103266	C Bashforth	B Burnage	Yes
DC Print	Newsletter	17/07/23	470	-	103268	C Bashforth	B Burnage	Yes
Wakefield MDC	Rent for The Stray	04/08/23	350	-	103271	C Bashforth	B Burnage	Yes
Business Stream	Water bill for Cemetery Allotment	04/08/23	67.78	-	103272	C Bashforth	B Burnage	Yes
S Harrap	Allotment Gate and Fence repair – initial payment (total est 1280)	07/09/23	500	-	103274	C Bashforth	B Burnage	Yes
ICO	Data protection register	12/09/23	35	-	DD	C Bashforth	B Burnage	Yes
Charles Greaves	2 nd class stamps x 32	12/09/23	24	-	103275	C Bashforth	B Burnage	
Charles Greaves	Archive storage boxes x 10	12/09/23	24.99	-	103275	C Bashforth	B Burnage	
Charles Greaves	Clerk Sept Salary & Expenses	12/09/23	456.86	-	103276	C Bashforth	B Burnage	
WYPF	Pension Sept	12/09/23	123.67	-	103277	C Bashforth	B Burnage	
HMRC PAYE	Income Tax Sept	12/09/23	106.80	-	103278	C Bashforth	B Burnage	
WYCA – WY Police	Safe Scheme	12/09/23	6000	-	103279	C Bashforth	B Burnage	
Cheryle Bashforth	Reimbursement for External Hard drive for Clerk	12/09/23	63.50	-	103280	C Bashforth	B Burnage	
John Hope	Caretaker fees July & August	12/09/23	125	-	103281	C Bashforth	B Burnage	

CD 10 ~ 10 October 2023