

RYHILL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 13th February 2024

Present:

Councillors	C D Bashforth (Chair), L Booth, G Booth, R Caley K Fretwell, A Morley, T Staves and A Atherton
Clerk	C Greaves
District Councillors	U Ali

MINUTES

1 Apologies for absence

Cllr B Burnage and DCllr M Cummings had prior engagements.

2 Declarations of interest

Cllrs L Booth and G Booth in respect of the Caretaker.

3 To approve the minutes of the council meeting 9th January 2024

Approved.

4 Matters arising for information

The Clerk has purchased the latest edition of the "Clerks' Manual" at a discounted price of £52.30 including delivery.

NPG Sunny Bank wayleave payment remains outstanding.

Members planted more trees in the park and around the dog area.

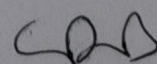
5 District Councillor's comments

DCllr U Ali was asked if he could arrange for the collection of the large cone and the red road sign that has been left behind following works at the junction of Station Road and Ferry Top Lane.

DCllr M Cummings submitted a written report: The grant for 5 bollards at Bethan Court has been approved. The overgrown hedge at Millward Street has had some work done but Wakefield officers have asked for more. Wakefield will pay for the testing of the light columns. The Deputy Police and Crime Commissioner for West Yorkshire (Alison Lowe) meeting covered ASB, speeding and general quality of life issues. The boundary review proposes no changes for Ryhill or Havercroft but some changes to Ward 5 that will come into effect in 2026.

6 WY Police – Safe Scheme update

The Chair has circulated the update amongst members and a summary is on the website.



7 To receive items of correspondence

7.1 Wakefield Council – Parish Precept Demand 24/25

Noted - Precept is £54,654. There will be no impact on council tax rates.

7.2 Insurance policy renewal

Noted - The cover has been renewed on matching terms.

7.3 Rycroft Leisure

Resolved – Consent has been given to Rycroft Leisure for their 6m x 6m extension proposal, and for them to apply for planning permission for it.

8 One Year Wakefield District 2024

Noted – Details of the project were circulated to members. The project is led by Wakefield Council and is to create an events calendar for the whole district. Details of events can be emailed to: ouryear@wakefield.gov.uk

9 D-Day 80 – 6th June 2024

Resolved – Details of the options were circulated to members and members agreed that they would encourage residents to put a light in their window for 9.15pm on the 6th June 2024 to represent the “Light of Peace”. Details of the event can be found on their website: www.d-day80beacons.co.uk

10 Planters / Baskets and Xmas lamp column features review

Resolved – The working party reported back that after their meeting, Wakefield Council had said that they would now pay for the column inspections, and that this has therefore impacted on their recommendations. Due to the issues involved and the need for members to consider the revised options in greater detail, it was resolved that a further meeting would be called to consider the options and issues and to then reach a decision.

11 NALC / YLCA policies

Resolved – All of the template policies on the schedule were adopted for use, subject to the specific comments made on each one. The Expenses policy and the Asset, Risk and Insurance Register will be presented for approval at the May 2024 meeting.

12 Account Payments

Resolved - the council approved the payments on the schedule plus the £500 initial deposit for the new Unity Trust Bank account.

13 Newsletter

Resolved – This would be considered at the March 2024 meeting.

14 Items for the next agenda

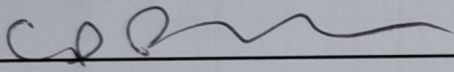
Newsletter, Annual Meeting of the Parish, Rycroft Leisure, South Pennine Branch meeting and the Lamp column and Maintenance reviews.

COS

- 19 **Date, Time and Venue for the next meeting of the Council** – 6pm at St Paul's Methodist Church, Chapel Street, Ryhill on Tuesday 12th March 2024.

C R Greaves

Charles Greaves
Clerk to the Council
Ryhill Parish Council



Signed as a true record

12.3.24

Date

RYHILL PARISH COUNCIL

Account payments for 13th February 2024

Payee	Description	Date	Amount £	VAT	Ref	Authorised	Authorised	
Peter Robinson	Xmas tree electric connections	10/01/24	80		103331	C Bashforth	B Burnage	
CIM Ltd	Parish Insurance policy	10/01/24	788.81		103332	C Bashforth	C Greaves	
Wakefield Council	Rent for Station Road site	30/01/24	150		103333	C Bashforth	C Greaves	
Charles Greaves	Clerk Feb Salary	13/02/24	456.32		103334	C Bashforth	C Greaves	
Charles Greaves	Clerk Feb Expenses	13/02/24	30		103335	C Bashforth	C Greaves	
WYPF	Pension	13/02/24	132.21		103336	C Bashforth	C Greaves	
HMRC PAYE	Income Tax	13/02/24	114.20		103337	C Bashforth	C Greaves	
W Easterby & Sons	Grass cutting & hedging	13/02/24	3505.20	584.20	103338	C Bashforth	C Greaves	
Charles Greaves	The Clerk's Manual 2023	13/02/24	52.30		103339	C Bashforth	C Greaves	
Unity Trust Bank	Account Initial Deposit	13/02/24	500		103340	C Bashforth	C Greaves	

C.D.R. 12.3.24

Ryhill PC Policy	Source	Last Updated	Adopted	Review date	Comments
Standing Orders	NALC / YLCA	Feb 2023	Feb 2024	When notified	
Financial Regulations	NALC / YLCA	Feb 2023	Feb 2024	When notified	Clerk authority raised from £500 to £1,000
Code of Conduct	LGA	May 2021	Feb 2024	When notified	Part of the Wakefield Council arrangements
Risk Policy	NALC / YLCA	Apr 2023	Feb 2024	When notified	
Asset, Risk & Insurance Registers	Internal	TBC		Annually	Target completion date May 2024
Declarations of Office (x2) / DPI	Internal	May 2023	Feb 2024	With changes	Part of the Wakefield Council arrangements
ICO Publication Scheme	NALC / YLCA	Jan 2020	Feb 2024	When notified	
Employment contract & terms	NALC / YLCA	Jan 2024	Feb 2024	When notified	Green Book plus Disciplinary, Dignity at Work, Grievance and Whistleblowing model templates
Data Protection & Privacy Notices (x2)	NALC / YLCA	May 2022	Feb 2024	When notified	
Complaints procedure	NALC / YLCA	Jan 2020	Feb 2024	When notified	
Reserves Policy	Internal	Jan 2024	Jan 2024	Annually	
Expenses Policy	Internal	TBC		Annually	Target completion date May 2024

CDM

12.3.24