

RYHILL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th June 2024

Present: Councillors C Bashforth (Chair), G Booth, A Atherton,
K Fretwell, L Booth and A Morley
Clerk C Greaves
District Councillors M Cummings, U Ali, F Heptinstall

MINUTES

- 2425 29 Apologies for absence
Cllr B Burnage, Cllr R Caley and Cllr T Staves sent their apologies.
- 2425 30 Declarations of interest
Cllr L Booth and Cllr G Booth in respect of the Caretaker.
- 2425 31 To approve the minutes of the two council meetings held on the 14th May 2024
Approved
- 2425 32 Matters arising (for information only)
- (1) Transfer of banking from Barclays to Unity Trust
Noted – Barclays have refused to pay the £50,000 cheque to Unity Trust due to an unstated mandate issue. This has resulted in a £6 charge from Unity Trust.
- (2) NPG Sunny Bank wayleave
Noted - payment has now been made and it has increased slightly to £170.94.
- 2425 33 District Councillor's comments (for information only)
DCllr M Cummings confirmed that: Wakefield Council would be taking no action in respect of parking controls on Millward Street. The works to the cemetery gates remains outstanding, the grass has been cut but there have been complaints about the quality of the work. No reply has been received from Emma Sharp the Conservation officer at Wakefield Council regarding the wellhead / St James' hermitage.
- Residents on Sunny Bank have complained about the condition of a tree in the verge, and that Wakefield Council have stated that whilst it may be in poor condition they don't consider it dangerous and that the verge doesn't belong to Wakefield Council. It was commented that the verge belongs to the residents, so the DCllr will make further enquiries.
- DCllr F Heptinstall confirmed that the cemetery bin had been checked over inappropriate use, but no concerns were raised. Wakefield Council will continue to monitor its use.

COB

DCllr U Ali confirmed that their recent surgery went well though concerns were raised with the planning applications for the 5G mobile phone mast and the Leeds solar farm.

Questions were raised over who to contact in Wakefield Council regarding the siting of road side planters and additional Christmas trees, and the district councillors said that they would make enquiries and inform the Clerk later.

2425 34 WY Police – Safe Scheme update

Noted - The Chair has circulated the update amongst members and a summary is on the website. The Police are making regular visits to the Cemetery on an evening.

2425 35 To receive items of correspondence

(1) WYPF – underpayment for 23/24

The underpayment arose from the unpresented cheque. A replacement cheque was issued following the last meeting and WYPF have confirmed that the pension account is now up to date.

(2) Good Councillors Guide 2024

An updated version of the guide has been published and is now available from the NALC website.

2425 36 Planters, Baskets and Xmas lamp column features and maintenance review

(1) Lamp column checks

Noted – 20 columns have been inspected and approved for hanging baskets for the next 3 years.

(2) Planters

Noted – a list of suitable sites has been identified and has been sent to Wakefield Council for consideration but the request is being passed from one team to another. Once the District Councillors confirm the correct team / officer the request will be sent directly to them.

(3) Xmas provision

Noted – A request has been made for Wakefield Council to inspect for free the columns that are used for xmas features as this was not part of the hanging basket checks. This needs to be completed by mid-July 2024 so that the order can be placed and switch-on date and times booked in before the slots are all taken.

2425 37 Rycroft Leisure

(1) Leisure

Noted – the new Chair is Councillor A Morley. The sports and activity sessions are going well, as are the youth programmes, though there are problems with young people trying to use the gym. The grant for the youth extension has been put on hold and the work is now unlikely to go ahead.

CAB

(2) Trading

Noted – the new Chair is Jon Taylor. H&S work is ongoing, the new kitchen has been fitted, and the new security arrangements are working well, though there is still an issue over young people and the curfew time.

2425 38 Allotments

Noted – all of the Cemetery Road plots have been renewed but payment is outstanding from one tenant due to an issue with the cheque.

Noted - there are 6 vacant plots at Sunny Bank and prospective holders have been informed. All of the ongoing and new tenants have now paid in full.

Noted – The exiting Sunny Bank tenants have been asked to return their keys but none have yet done so.

2425 39 Clerk's one year in role (1st July 2024)

(1) CILCA Training (ILCA, FILCA, CILCA)

Noted – the Clerk has completed the introductory ILCA certificate and will now start on the FILCA finance certificate.

(2) Inflation rise pending

Noted – the national pay award has not yet been agreed but is expected soon.

(3) Service increase to grade s20

Noted – under the Clerk's contract there is a single pay grade increment following the completion of the first year in office.

2425 40 Account Payments & VAT reclaims

Resolved - the council approved the payments on the schedule.

Resolved – the council approved for the Clerk to transfer the funds from Barclays to Unity Trust using cheques for smaller amounts. The Clerk will send a further cheque which will be for £10,000. If this is accepted it will then be followed by 4 more cheques for £12,500 each over the course of the coming months until £60,000 has been transferred over to the Unity Trust accounts.

2425 41 Appointment of a "Finance Councillor" to comply with internal risk controls

Resolved – Cllr K Fretwell was appointed as the Finance Councillor.

2425 42 Internal Audit and AGAR

Resolved - the council approved the internal auditors recommendation for the Clerk to review the councils Assets and their valuations.

Resolved – the council approved the AGAR and supporting papers for submission to the external auditor and for public inspection.

2425 43 Items for the next agenda

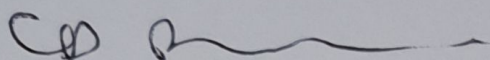
Planning issues, Access to wellhead / St James' hermitage, Biodiversity policy and strategy, Planters & Lamp column review, Ryhill Leisure and Trading, Training for councillors, Newsletter, and the AGAR.

2425 44 Date, Time and Venue for the next meeting of the Council

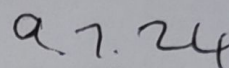
6pm at St Paul's Methodist Church, Chapel Street, Ryhill on Tuesday 9th July 2024.

C R Greaves

Charles Greaves
Clerk to the Council
Ryhill Parish Council



Signed as a true record



Date

RYHILL PARISH COUNCIL

Account payments for 11th June 2024

Payee	Description	Date	Amount £	VAT	Ref	Authorised	Authorised	
Charles Greaves	Clerk Dec Fuel 48 miles @45p pm	11/06/24	21.60		103364	C Bashforth	C Greaves	
Charles Greaves	Clerk Salary & Expenses	11/06/24	486.52		103365	C Bashforth	C Greaves	
WYPF	Pension	11/06/24	132.21		103366	C Bashforth	C Greaves	
HMRC PAYE	Income Tax	11/06/24	114.00		103367	C Bashforth	C Greaves	
John Hope	Caretaker work	11/06/24	262.50		103368	C Bashforth	C Greaves	
Unity Trust Bank	Funds transfer from Barclays	11/06/24	10,000		103370	C Bashforth	C Greaves	
Cheryle Bashforth	Reimbursement for 3 x planters	11/06/24	30.47		103371	C Bashforth	C Greaves	
Charles Greaves	Clerk Dec Fuel 5 miles @45p pm	11/06/24	2.25		103372	C Bashforth	C Greaves	
Unity Trust Bank	Funds transfer from Barclays	11/06/24	12,500		103373	C Bashforth	C Greaves	

Cheque 103369 was spoilt

9.7.24

