

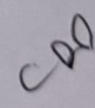
RYHILL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 10th September 2024

Present:

Councillors	C Bashforth (Chair), G Booth, A Atherton, R Caley A Morley, T Staves, L Booth and B Burnage
Clerk	C Greaves
District Councillors	U Ali and F Heptinstall

MINUTES

- 2425 65 **Apologies for absence**
Cllr K Fretwell sent her apologies as did DCllr M Cummings.
- 2425 66 **Declarations of interest**
Cllrs B Burnage, L Booth and G Booth in respect of the Caretaker.
- 2425 67 **To approve the minutes of the council meetings held on the 9th July 2024**
Approved
- 2425 68 **Matters arising (for information only)**
- (1) **Transfer of banking from Barclays to Unity Trust**
Noted – Unity Trust is now the principal account. 2 of the 3 Barclays accounts have been closed. The council will need to find an interest paying account that longer term reserves can be held in.
 - (2) **Land Registry Property Titles and Plans**
Noted – Titles and Plans have been obtained for all of the council's land holdings.
 - (3) **Obstruction of access to council land**
Noted – The neighbouring property owner has committed to moving the obstructions from the access within the coming weeks.
 - (4) **Items referred to Wakefield Council**
Noted – A number of enquiries have been made to the Clerk that were for Wakefield Council, which have all been redirected.
 - (5) **Planning matters**
Noted – The planning application to remove conditions that was considered by the council at the last meeting was withdrawn, but has been resubmitted with minor changes to the application. The concerns and objection submitted by Ryhill Parish Council will be carried forward onto the new application.
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2425 69 District Councillor's comments (for information only)

DCllr U Ali confirmed that the planning application for the 5G mobile phone mast was approved, that vegetation by the Ryhill stone sign on Nostell Lane had been cut back, that the works to the Cemetery gates were in plan, and that the Police were focusing on speeding issues and anti-social behaviour by the Cemetery.

DCllr F Heptinstall confirmed that the footway with overgrown vegetation around Station Road and Lafflands Lane has been treated, that the leftover tarmac had been removed, that the Swine Lane sign had been repaired and that the disabled bay markings for the chapel would need to be reapplied for.

A question was raised over the cutting back of ivy at the bus stop on School Lane. The district councillors agreed to make enquiries.

2425 70 WY Police – Safe Scheme update

Noted - The Chair has circulated the update amongst members and a summary is on the website – the success of the road traffic and off-road bike work was highlighted.

2425 71 To receive items of correspondence

(1) Network Rail maintenance and vegetation management

Noted – work to take place alongside rail lines up to March 2025

(2) WYCA Mass Transit

Noted – the consultation is open

(3) WYCA EV charging

Noted – the consultation is open

(4) Request to rent land

Noted – two enquiries have been made to purchase / rent land from the parish council. As the land is leased under strict terms substantial legal work would be required to get to a position of knowing what the options would be for councillors. A brief discussion took place where it was clear that members had no interest in pursuing either enquiry.

Resolved - The council stated that it had no interest in disposing of any of its land holdings and was committed to maintaining them all in their current form.

(5) Wakefield biodiversity group

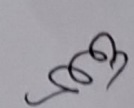
Noted – The Chair has agreed to be the parish link to the biodiversity community group that will be looking to Wakefield Council's biodiversity policy and actions.

(6) Cemetery Allotment holders request for a site visit

Noted – This item was discussed under item 76(3) later in the meeting.

(7) WMDC Highway works

Noted – www.one.network is an online database showing planned street works.

- 2425 72 Planters**
Approved – having considered options and quotes from three sources, approval has been given to purchase 14 planters from Spring Green Nursery at a cost of £2,553.74 to include compost, initial planting-up, delivery and siting. The supplier has also offered two Christmas trees by way of donation.
Approved – the residents request for two planters on George Street was approved.
- 2425 73 Christmas features**
Approved – the switch on will be on the 1st December. The display will be as previous years with 25 features, and the quoted cost is £3,306 including VAT.
- 2425 74 Biodiversity strategy**
Approved – Cllr A Morley will update the Good Tenant Guide for allotment holders.
- 2425 75 External Audit and AGAR**
Approved – the external audit has concluded without any additional actions being required. The Council will now publish the “Notice of conclusion of audit” on the website and on the noticeboard. The audit fee is £378 including VAT.
- 2425 76 Allotment sites**
- (1) Noticeboards**
Noted – Cllr A Atherton has agreed to install the two new noticeboards.
 - (2) Rents**
Noted – the rents from both sites have been paid in full and come to £1,290.
 - (3) Inspections**
Resolved – Due to tenants concerns with dog poo, bonfires, theft of crop and overgrown plots inspections of both sites will be made in the coming weeks.
- 2425 77 Account Payments & VAT reclaims**
Resolved – the council approved the schedules for September payments, November councillor expenses, account transfers (YTD) and income (YTD), along with approval for a s137 payment of a cheque for a £50 donation to the Royal British Legion for a wreath.
- 2425 78 Access to well head / St James’ hermitage**
Noted – Following the on-site visit with Wakefield Council the site will be cut-back by a working group of parish councillors and volunteers to enable a closer inspection of the building.
- 2425 79 Training for councillors**
Resolved - the council agreed to book the YLCA 2.5 hour “Whole Council Training” refresher course, which would cost £280 and would be delivered on an afternoon or evening in Ryhill. A date and time is to be confirmed.
- 2425 80 Newsletter**
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Noted – 1,500 newsletters have now been distributed around the village using community buildings and local shops and is also on the parish council's website.

2425 81 Assets and valuation review

Resolved - the Clerk submitted the Asset report and the interim Asset Register for comment and approval. The council accepted the report in full and the basis of valuations. The next stage is to confirm an up to date valuation for Rycroft Leisure and to confirm what assets are currently insured and to what value, and to then identify any changes that are required and to get quotes ready for the policy renewal in the new year.

2425 82 Clerk pay increase – NALC update

Resolved - the national pay award is still pending and is likely to be 5.5% +. In order to avoid further delay and a large backpay award the council will increase the Clerk's pay by 5% until the 2024 award is finalised.

2425 83 Items for the next agenda

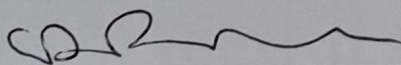
Allotments, Access to wellhead / St James' hermitage, Remembrance Sunday, Planters, Christmas features, Training for councillors, Insurance review and Rycroft Leisure and Trading.

2425 84 Date, Time and Venue for the next meeting of the Council

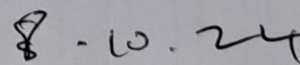
6pm at St Paul's Methodist Church, Chapel Street, Ryhill on Tuesday 8th October 2024.

C R Greaves

Charles Greaves
Clerk to the Council
Ryhill Parish Council



Signed as a true record



Date

RYHILL PARISH COUNCIL

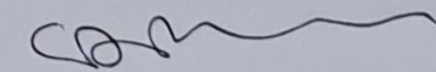
Account payments for 10th September 2024

Payee	Description	Date	Amount £	VAT	A/C	Approver	Submitter	
Unity Trust Bank	Account fee	30/05/24	6.00		UT			Auto
Unity Trust Bank	Account Service Charge	30/06/24	15.23		UT			Auto
Charles Greaves	Noticeboards x 2	16/07/24	569.82	94.97	UT	C Bashforth	C Greaves	
Unity Trust Bank	Account fee	30/07/24	6.00		UT			Auto
Wakefield Council	Stray rent	01/08/24	350.00		UT	C Bashforth	C Greaves	
Charles Greaves	Fuel (2x40mx45ppm) and Ink	02/08/24	58.95		UT	C Bashforth	C Greaves	
Charles Greaves	LR fees £6 x 1 & 16x2 nd stamps	02/08/24	21.20		UT	C Bashforth	C Greaves	
ICO	Data Protection fees	03/08/24	35.00		Barclays			Auto
Cheryle Bashforth	Reimbursement – litter items	05/08/24	82.83		UT	L Booth	C Greaves	
John Hope	Caretaker work A	05/08/24	10		UT	C Bashforth	C Greaves	
John Hope	Caretaker work B	15/08/24	200		UT	C Bashforth	C Greaves	
Charles Greaves	Clerk Salary & Expenses Sept	10/09/24	517.69		UT	C Bashforth	C Greaves	
WYPF	Pension Sept	10/09/24	141.25		UT	C Bashforth	C Greaves	
HMRC PAYE	Income Tax Sept	10/09/24	121.80		UT	C Bashforth	C Greaves	
John Hope	Caretaker work August	10/09/24	330		UT	C Bashforth	C Greaves	
PKF Littlejohn LLP	PKF External Audit fee	10/09/24	378	63	UT	C Bashforth	C Greaves	
Plantscape	Xmas features and installation	10/09/24	3,306	551	UT	C Bashforth	C Greaves	
SpringGreen Nursery	Planters, set-up & Xmas trees	10/09/24	2,553.74		UT	C Bashforth	C Greaves	

CGB

Councillor Expenses to be paid in November 2024

Cheryle Bashforth	Chairs expenses	02/08/24	240		UT	C Bashforth	C Greaves	
Brian Burnage	Deputy Chair expenses	02/08/24	140		UT	C Bashforth	C Greaves	
Andrew Atherton	Councillor expenses	02/08/24	40		UT	C Bashforth	C Greaves	
Gloria BoothE	Councillor expenses	02/08/24	40		UT	C Bashforth	C Greaves	
Lisa Booth	Councillor expenses	02/08/24	40		UT	C Bashforth	C Greaves	
Richard Caley	Councillor expenses	02/09/24	40		UT	C Bashforth	C Greaves	
Karen Fretwell	Councillor expenses	02/08/24	40		UT	C Bashforth	C Greaves	
Angela Morley	Councillor expenses	02/08/24	40		UT	C Bashforth	C Greaves	
Trasi Staves	Councillor expenses	02/08/24	40		UT	C Bashforth	C Greaves	



8.10.24