

RYHILL PARISH COUNCIL

Dear Councillor

You are summoned to attend the annual meeting of the council to be held at St Paul's Methodist Church, Chapel Street, Ryhill on Tuesday 13th May 2025, commencing at 6pm for the transaction of the following business.

C R Greaves

Charles Greaves (Clerk)

AGENDA – ANNUAL MEETING

- 2526 1 Election of Chair and Deputy Chair
- 2526 2 Acceptance of office forms (as required)
- 2526 3 Apologies and reasons for absence
- 2526 4 Declarations of interest, new DPI returns and dispensation requests
 - (1) Caretaker – Cllrs L Booth, G Booth and B Burnage
 - (2) Rycroft Leisure – Cllrs K Fretwell, T Staves, A Morley and L Booth
- 2526 5 Appointments to Outside Bodies and points of contact for residents
 - (1) Allotment Sites contact Sunny Bank
 - (2) Allotment Sites contact Cemetery Road
 - (3) British Legion contact
 - (4) Rycroft Leisure representative
 - (5) Rycroft Trading representative
 - (6) Safe Scheme contacts
 - (7) The Chair and Clerk to act as contacts with YLCA and Wakefield Council.
- 2526 6 General Power of Competence / s137 limit (£11.10 per 2,279 electors = £25,296)
- 2526 7 Approve the Annual Accounts for 2024/25 and the AGAR 2023/24 changes
- 2526 8 Approve the 2024/25 AGAR return and note the External Auditor for 2025/26
- 2526 9 Reappointment of the Internal Auditor for 2025/26 and 2026/27

- 2526 10 Approve the Policies of the Council**
- (1) Policies 2025 schedule**
 - (2) Model Policies insertions for (3), (4) and (9)**
 - (3) Standing Orders incorporating RPC amendments to standard terms**
 - (4) Financial Regulations (£1,000 delegation limit to Clerk) incorporating RPC amendments to standard terms**
 - (5) Code of Conduct**
 - (6) Risk policy**
 - (7) Risk, Asset & Insurance Registers**
 - (8) Declarations of Office / Disclosable Interests forms**
 - (9) ICO scheme and Local Government Transparency Code 2015**
 - (10) Employment policies (inc Green Book, Dignity, Grievance, Whistleblowing and Disciplinary model policies**
 - (11) Data Protection, GDPR and privacy notices**
 - (12) Complaints procedure**
 - (13) Biodiversity policy**
 - (14) Reserves policy**
 - (15) Expenses policy**
- 2526 11 To approve the minutes of the council meeting held on the 8th April 2025**
- 2526 12 To note the minutes of the Parish annual meeting held on the 8th April 2025**
- 2526 13 To receive updates on ongoing issues**
- (1) Precept of £53,111 received on 15th April**
 - (2) Planning Inspectorate appeal on farm access**
- 2526 14 To receive items of correspondence**
- (1) Beat the Street**
 - (2) Building Healthy and Sustainable Communities Project**
 - (3) Roadworks in Ryhill**
- 2526 15 District Councillor's comments on local issues (for information only)**
- 2526 16 WY Police – Safe Scheme**
- 2526 17 Biodiversity policy and plan**
- (1) Update of action plan and**
 - (2) Good Allotment tenant guide**
 - (3) Seeding of wild flowers**
 - (4) Planters**

2526 18 Account Payment authorisations (see monthly list)

2526 19 Items for the next agenda (10/06/25)

- (1) Policy review – Planning applications**
- (2) Internal Audit & AGAR**
- (3) Access to wellhead and maintenance of St James' hermitage**
- (4) Rycroft Leisure**
- (5) Allotment renewals**

2526 20 Council meetings for 2025/26

Meetings to be held at St Paul's Methodist Church, Chapel Street, Ryhill

June	10th	6pm
July	8th	6pm
August	n/a	
September	9th	6pm
October	14th	6pm
November	11th	6pm
December	9th	6pm
January	13th	6pm
February	10th	6pm
March	10th	6pm
April	14th	6.15pm
May	12th	6pm

The Annual meeting of the Council will be held on the 12th May 2026 at 6pm

The Annual meeting of the Parish will be held on the 14th April 2026 at 6pm

C R Greaves

**Charles Greaves
Clerk to the Council
Ryhill Parish Council**