

RYHILL PARISH COUNCIL

Dear Councillor

You are summoned to attend the annual meeting of the council to be held at St Paul's Methodist Church, Chapel Street, Ryhill on Tuesday 12th May 2026, commencing at 6pm for the transaction of the following business.

C R Greaves

Charles Greaves (Clerk)

AGENDA – ANNUAL MEETING

- 2627 1 Election of Chair and Deputy Chair
- 2627 2 Acceptance of office forms (as required)
- 2627 3 Apologies and reasons for absence
- 2627 4 Declarations of interest, new DPI returns and dispensation requests
 - (1) Caretaker – Cllrs L Booth, G Booth and B Burnage
 - (2) Rycroft Leisure – Cllrs K Fretwell, A Morley and L Booth
- 2627 5 Appointments to Outside Bodies and points of contact for residents
 - (1) Allotment Sites contact Sunny Bank
 - (2) Allotment Sites contact Cemetery Road
 - (3) British Legion contact
 - (4) Rycroft Leisure CIC representatives
 - (5) Safe Scheme contacts
 - (6) General issues and queries to the Clerk
- 2627 6 s137 limit (£11.60 per 2,261 electors = £26,227)
- 2627 7 Approve the Annual Accounts for 2025/26
- 2627 8 Approve the draft 2025/26 AGAR return

2627 9 Reappointment of the Internal and External Auditors for 2025/26

- (1) Internal auditor is Integra Yorkshire of**
- (2) External auditor is PKF Littlejohn and chosen by SAAA**

2627 10 Approve the Policies of the Council

- (3) Policies 2026 schedule**
- (4) Model Policies insertions for (3), (4) and (9)**
- (3) Standing Orders**
- (4) Financial Regulations (£1,000 delegation limit to Clerk)**
- (5) Code of Conduct**
- (6) Risk policy and Risk, Asset & Insurance Registers**
- (8) Declarations of Office / Disclosable Interests forms**
- (9) ICO scheme and Local Government Transparency Code 2015**
- (10) Employment policies (inc Green Book, Dignity, Grievance, Whistleblowing and Disciplinary model policies)**
- (11) Data Protection, GDPR and privacy notices**
- (12) Complaints procedure**
- (13) Biodiversity policy**
- (14) Reserves policy**
- (15) Expenses policy**
- (16) Accessibility Statement**

2627 11 To approve the minutes of the council meeting held on the 14th April 2026

2627 12 To note the minutes of the Parish annual meeting held on the 14th April 2026

2627 13 To receive updates on ongoing issues

- (1) Precept of £53,450 received**
- (2) CIL payment of £37.50 received**
- (3) Planters Insurance payment**
- (4) Mill Lane planning application**
- (5) Opening of long-term deposit account with H&R Building Society**

2627 14 To receive items of correspondence

- (1) Rycroft Leisure user complaint – redirected to them**
- (2) Dog complaints on allotment sites**
- (3) Maintenance of common areas on allotment sites**
- (4) Roadworks in Ryhill**

2627 15 District Councillor's comments on local issues (for information only)

2627 16 WY Police – Safe Scheme

2627 17 Allotment reports and renewals

- (1) Cemetery Road – rental income**
- (2) Sunny Bank – rental income**
- (3) Cemetery Road – site inspection and one-off grass strim**
- (4) Sunny Bank – site inspection and tap and lock replacement**

2627 18 Account Payment authorisations (see monthly list)

2627 19 Items for the next agenda (09/06/26)

- (1) Christmas provision**
- (2) Internal Audit & AGAR**
- (3) Planters and Biodiversity**
- (4) Rycroft Leisure**
- (5) Allotments**

2627 20 Council meetings for 2026/27 to be held at St Paul's Methodist Church, Ryhill

June	9th	6pm
July	14th	6pm
August	n/a	
September	8th	6pm
October	13th	6pm
November	10th	6pm
December	8th	6pm
January	12th	6pm
February	9th	6pm
March	9th	6pm
April	13th	6.15pm
May	11th	6pm

The Annual meeting of the Council will be held on the 11th May 2027 at 6pm

The Annual meeting of the Parish will be held on the 13th April 2027 at 6pm

C R Greaves

**Charles Greaves
Clerk to the Council
Ryhill Parish Council**