

RYHILL PARISH COUNCIL

Model Policies Insertions

1 Standing Orders

1t – 3 minutes
3f – 10 minutes
3g – 3 minutes
3i – raise hand
3x – 2 hours
4dv – 2
6d – 7 days, 2 members, 2 members
7a – 5
9d - 7

2 Financial Regulations

English wording applies
1.5 – The Clerk is the RFO
4.2 – December
4.3 - January
4.5 - December
4.6 – One year forecast
4.7 – One year forecast
5.6 – Tender by invitation
5.8 - £5,000
5.9 - £2,000 and £5,000
5.15 – Clerk £1,000, Clerk and Chair £2,000, Committee £5,000
5.20 - £2,000
6.1 – Barclays and Unity Trust Bank
6.9i - £1,000
7.1 – any one member shall approve payments (the clerk will only set-up payments)
7.6 - one member and the Clerk
8 – one member and the Clerk
9.4 – Expenses or purchases up to £1,000
10.1 – No petty cash
13.6 – VAT Return at least half yearly where the claim exceeds £2,000
13.7 & 13.8 - DELETE
17.2 The Clerk is the RFO
18 - DELETE

3 ICO Publications scheme

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