

RYHILL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 14th July 2026

Present: **Councillors** **C Bashforth (Chair), B Burnage, G Booth, A Atherton
T Staves, R Caley, K Fretwell and L Booth**

Clerk **C Greaves**

District Councillors **DCllrs P Ashton and S Ashton**

MINUTES

2627 37 Apologies for absence

Cllr A Morley sent apologies.

2627 38 Declarations of interest

(1) Cllrs G Booth, L Booth and B Burnage in respect of the Caretaker.

(2) Cllrs A Morley, K Fretwell and L Booth for Rycroft Leisure.

2627 39 To approve the minutes of the council meeting held on the 9th June 2026

Approved.

2627 40 To receive updates on ongoing issues

(1) **Planning application – Mill Lane estate 25/01591/FUL**

Noted – A decision is expected soon and now this is the last chance to comment.

(2) **Allotment repairs**

Noted – The new tap will be fitted over summer.

2627 41 To receive items of correspondence

(1) Wakefield Council – adoption of Design Code SPD 16th June 2026

Noted – the link has been shared with members.

(2) HMRC Mileage allowance increased to 55p a mile

Noted – the new rate comes into immediate effect via The Green Book terms.

(3) Ridings Shopping Centre – have your say in its future

Noted – Comments are invited from councillors and residents.

2627 42 District Councillor's comments on local issues (for information only)

The District Councillors reported that they were requesting more and bigger public litter bins, that many junctions, verges, ginnels and paths were overgrown and needed cutting back, that they were looking into the traffic lights at the Church Lane crossroads, that they had reported parking issues on Mill Lane to Parking Enforcement and to the Police.

A warning was given that people have been trying to gain access to allotments and that vigilance was required.

2627 43 WY Police – Safe Scheme

(1) Accounts as at July 2026

Noted – the current spend is circa £8.5k pa but that will rise with pay awards. The account always needs to be in surplus and will end the current year £2k in surplus. The current rate of contribution needs to rise each year but not at the rate previously predicted though the surplus needs to be monitored to ensure it stays above £1k. The Clerk will reflect this in the 5 year financial plan.

(2) Monthly report

Noted – the summary report is on the website.

2627 44 Newsletter

Noted – The newsletter will be presented to the September meeting for approval. Content for the newsletter can still be submitted. 1,000 copies will be ordered for distribution throughout the village and suggestions for drop-points are welcome.

2627 45 AGAR and audit

(1) Internal Audit report

Approved – the Clerk presented his response to the Internal Auditor which was approved by members. The main recommendation was to establish a formal funding agreement with Rycroft Leisure for the term of the remaining lease, up to a maximum of £15,500pa, if Havercroft and Cold Hiendley Parish Council are willing to also do so.

(2) Approval of AGAR 25/26 forms

Approved – Under the guidance Section 2 Question 11 should indicate “Yes”. The Clerk has amended the forms and the change was approved by members, signed by the Chair and will be submitted to the External Auditors.

2627 46 Planters and Biodiversity

Approved – An additional 4 x 50cm square planters, soil, compost and plants will be ordered at a cost of up to £700. The locations have been identified but are still to be confirmed.

2627 47 Account Payments authorisations (see monthly list)

Approved.

2627 48 Items for the next agenda

Approved - 5 year financial plan, Newsletter, AGAR, Planters, Rycroft Leisure and Christmas Lights

2627 49 Date, Time and Venue for the next meeting of the Council (08/09/26)

The next meeting will be held at St Paul’s Church on the 8th September 2026 at 6pm

C R Greaves

**Charles Greaves
Clerk to the Council
Ryhill Parish Council**

Signed as a true record

Date